

# Registration Form Library



Family name / First name \_\_\_\_\_

Profession \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tel no. / mobile \_\_\_\_\_

Email address \_\_\_\_\_

Reason for visit/project \_\_\_\_\_  
\_\_\_\_\_

Document request for the following topic  
(Please give us two weeks to prepare the documents for you)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Institution \_\_\_\_\_

Language(s) \_\_\_\_\_

Date of visit \_\_\_\_\_

I hereby confirm that the information provided is correct and that I have read, understood and will abide by the FIFA World Football Museum Library regulations. I also consent to the Data Processing Declaration outlined below.

\_\_\_\_\_  
Place, date

## Data Processing Consent Declaration

### *Introduction*

Please read this Data Processing Consent Declaration ("**Declaration**") carefully and ensure that you understand it.

You confirm that you are authorised and instructed by the person or persons whose data you have submitted (hereinafter individually and collectively, including yourself, referred to as the "**Data Subject**") to submit the data by means of the Registration Form. You also confirm that the Data Subject has been informed about the processing of data as set forth herein and that the Data Subject desires and agrees to such processing of his/her data. By submitting the Registration Form, you (for yourself and on behalf of the Data Subject) voluntarily permit and consent to the processing as set out in the following.

### *Collection of Personal Data*

The FIFA World Football Museum Library ("**Library**") collects the personal data of the Data Subject provided to the Library by means of the Registration Form ("**Personal Data**").

### *Purpose of Processing and Use of Personal Data*

The Library uses the Personal Data as follows:

- (i) to prepare your visit and to select suitable materials from our collection which we think may support your research;
- (ii) to contact you in the unlikely event of circumstances arising which may force us to postpone your visit;
- (iii) to fulfil reprographic orders of Library materials you might have placed during your visit;
- (iv) to contact you in case of damage to the Library materials you were entrusted with during your visit.

The Library will comply with the obligations and safeguard the Data Subject's rights under any Swiss law, EU or EU member state laws with respect to any Personal Data in respect of which the Library is subject to; and any other applicable law with respect to any Personal Data in respect of which the Library is subject to ("**Applicable Data Protection Laws**").

The Library will process and store the Personal Data securely, for no longer than six months after your visit.

### *Sharing Personal Data with Third Parties*

The Personal Data will not be used, processed, stored or transmitted to Third Parties by the Library and will only be used for the purposes outlined above.

### *Storage of Personal Data and Data Security*

The Personal Data is stored and maintained in a database in Switzerland or in the European Economic Area (EEA) and is operated by the FIFA World Football Museum or on FWFM's behalf.

Data security is very important to the Library. In order to protect the Personal Data suitable measures to safeguard and secure the Personal Data have been put into place.

### *Rights*

The Data Subject has the following rights in accordance with, and subject to the conditions under, the Applicable Data Protection Laws, which this Declaration adheres to:

- (i) the right to be informed about the collection and use of the Personal Data;
- (ii) the right of access to and receiving a copy of the Personal Data that the FIFA World Football Museum Library holds about the Data Subject;
- (iii) the right to rectification if any Personal Data that FIFA holds about the Data Subject is inaccurate or incomplete;
- (iv) the right to be forgotten – i.e. the right to ask FIFA to delete any Personal Data that FIFA holds about the Data Subject to delete it sooner than as indicated above;
- (v) the right to restrict (i.e. prevent) the processing of the Personal Data;
- (vi) the right to data portability (obtaining a copy of the Personal Data to re-use with another service or organisation);
- (vii) the right to object to FIFA using the Personal Data for particular purposes; and
- (viii) rights with respect to automated decision making and profiling.

### *Complaint and Contact*

In the event of any cause for complaint about the use of the Personal Data or if the Data Subject has any questions relating to this Privacy Policy, the Data Subject shall contact FIFA as follows: Fédération Internationale de Football Association, FIFA Data Protection Officer, FIFA-Strasse 20, 8044 Zurich, Switzerland. FIFA's representative in the EU may be contacted as follows: VGS Datenschutzpartner UG, Am Kaiserkaai 69, 20457 Hamburg, Germany. FIFA shall apply reasonable best efforts best to solve the problem for the Data Subject. If FIFA is unable to help, the Data Subject also has the right to lodge a complaint with the competent data protection supervisory authorities.

### *Waiver regarding governmental decisions*

Finally, you (for yourself and on behalf of the Data Subject) herewith unconditionally and irrevocably waive any and all claims against FIFA, its officers, directors, employees, representatives, affiliates, auxiliaries and partners resulting from any government decision, including but not limited to the denial of an entry visa, in connection with the Personal Data. The processing of the Personal Data shall not exceed the scope described above.